



ACH DEBIT REQUEST

Member Name: _____

Garden Savings FCU Member Number: _____

New Debit Request Change Existing Debit Request Cancel Existing Debit Request

Purpose of ACH: **Payment of loan** (Loan # = _____)

E-Mail Address: _____ (in the event your request is rejected you will be contacted via email)

BANK INFORMATION – U.S. Banks Only

Routing Number of Financial Institution (see sample on page 2): _____

Financial Institution Name: _____

Account Number to Be Debited: _____

Is the account to be debited a savings or checking account? _____

Account Holder Name Exactly As It Appears: _____

LOAN PAYMENTS WILL BE TAKEN ON THE LOAN DUE DATE UNLESS IT FALLS ON A SATURDAY, SUNDAY OR HOLIDAY, IN WHICH CASE IT WILL BE TAKEN THE NEXT BUSINESS DAY. In the event your ACH is returned unpaid or fails to process due to any fault of your own or your third party financial institution, you are responsible for our ACH RETURN FEE, which is currently \$30 (and subject to change).

The amount to be debited each month from your outside account will be equal to your monthly Garden Savings loan payment that has been previously provided to you.

The full amount to be debited will be applied to your loan as set forth in the first section of this form. Please contact us at 1-888-554-9328 with any additional questions or comments in regards to this process. You are responsible for making payments manually until such time as your automatic payment commences.

I hereby authorize Garden Savings FCU to debit my financial institution account as outlined above until such time as the loan is paid in full or written instructions stating otherwise are provided.

X

Signature

Date



**Where You Can Find Your Direct Deposit
Information Data on Your Existing Checks**

Payment Method - Bank Account

Example of Check (do not use a deposit slip)

John Smith
100 Main Street
Anytown, NY 10012

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PAY TO THE ORDER OF _____ \$

_____ DOLLARS

MEMO _____

⑆ 125598589 ⑆ 102 125456987 ⑆⑆

Routing/Transit Number
(9 digits)

Account Number

Bank Account Type:

CHECKING ▾